

Pollution Incident Response Management Plan

Civilcast Pty Ltd

Precast Concrete and Steel Manufacturing Facility

1 Campbell Street, Cowra, NSW 2794

01/10/2026

Pollution Incident Response Management Plan Approval

Environment Protection Licence Number	21909
Approved By	Daniel Black
Position / Title	Chief Operations Officer
Signature	
Date	01/10/2026

Executive Summary

This Pollution Incident Response Management Plan (PIRMP) for the Civilcast Facility ensures compliance with the *Protection of the Environment Operations Act 1997* and outlines procedures for managing pollution incidents. It details notification requirements, immediate response actions, and coordination with relevant authorities to minimise environmental and health risks. The plan is regularly reviewed and updated to reflect any operational changes. In the event of an incident, Civilcast will prioritise safety, contain and mitigate pollution, notify authorities, and implement corrective actions to prevent recurrence, ensuring ongoing compliance with environmental regulations.

1. Purpose of this Plan

Under the *Protection of the Environment Operations Act 1997* (POEO Act), holders of an Environment Protection Licence (EPL) must prepare, maintain, and implement a Pollution Incident Response Management Plan (PIRMP). This plan ensures that appropriate measures are in place to prevent, respond to, and mitigate pollution incidents that have the potential to cause or threaten material harm to the environment.

If a pollution incident occurs during an activity and results in or poses a threat of significant environmental harm, as outlined in Section 147 of the POEO Act, it must be reported immediately, and appropriate response measures must be implemented in accordance with Part 5.7A of the Act. A pollution incident is defined as:

“An incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.”

The objectives of this PIRMP are to:

- Ensure immediate and effective response procedures are in place for pollution incidents.
- Minimise risks to human health and the environment through pre-emptive planning and response actions.
- Ensure compliance with EPA requirements and the *Protection of the Environment Operations Act 1997*.
- Clearly outline notification procedures for reporting pollution incidents to relevant authorities.
- Detail the roles and responsibilities of personnel in pollution incident management.
- Implement preventative measures to reduce the likelihood of pollution incidents occurring.

The PIRMP must be:

- Maintained and regularly tested to ensure its effectiveness.
- Immediately activated if a pollution incident occurs.
- Available on-site at the licensed premises and accessible to relevant personnel.
- Made available to authorised officers of the EPA upon request.
- Publicly accessible, with relevant sections published on the Civilcast Pty Ltd website or provided upon written request, in accordance with Section 74 of the *Protection of the Environment Operations (General) Regulation 2022*.

This PIRMP has been developed in accordance with the *Protection of the Environment Operations Act 1997* and the *Protection of the Environment Operations (General) Regulation 2022* to ensure compliance with legal and environmental obligations.

2. Environmental Protection License (EPL) Details

EPL Details	
Name of licensee: (including ABN)	Civilcast Pty Ltd 70 142 329 208
EPL Number:	21909
Premises name and address:	Civilcast – Precast Concrete and Steel Manufacturing Facility 1 Campbell Street, Cowra NSW 2794
Company or business contact details:	Name: Justin Wallace Position or Title: General Manager Business hours contact no/s: (02) 5319 0194 After hours contact no/s: 0429 422 548 Email: Justin.W@civilcast.com.au
Website address:	https://civilcast.com.au/
Scheduled activity/activities on EPL:	Concrete Works
Fee-based activity/activities on EPL:	Concrete Works

3. Notification of Relevant authorities

The following authorities must be notified immediately if a pollution incident occurs that causes or threatens to cause material harm to the environment.

Notification should be made promptly by an authorised representative of Civilcast Pty Ltd to ensure a coordinated response and mitigate potential environmental or public health risks.

Relevant Authorities for Notification

Authority	Details	Contact Number
Fire and Rescue NSW	Fire and Rescue NSW Cowra Fire Station	000 02 9493 1270
NSW EPA	Pollution Hotline Bathurst Office	131 555 02 6333 3800
NSW Health – Public Health	Western NSW Health District	Western NSW Health District
SafeWork NSW	Incident Notification	131 050
Cowra Council	All Hours Contact	(02) 6340 2000
Other authorities	Electricity – Essential Energy	13 20 80 (Emergency) 13 23 91 (General)
	Gas – Jemena	131 909 (Faults and Emergencies) 1300 137 078 (General)

4. Notification of Neighbours and Local Community

The facility is in proximity to residential properties, including those along Fitzroy Avenue and at 226 Darbys Falls Road (single dwelling). Given the potential for pollution incidents to impact the surrounding area, timely notification to affected parties is essential.

Communication with Adjoining Landowners and Occupiers

Due to the proximity of residential properties, a direct notification approach will be taken in the event of a pollution incident that poses a risk to human health or the environment. The following methods will be used:

- Door knocking – For immediate and high-risk incidents (e.g., fire, chemical spill, or air contamination), direct, in-person notifications will be carried out.
- Letterbox drop – For non-urgent incidents with potential long-term impacts, written notifications will be distributed to inform residents of the situation and any precautions.
- Phone calls or emails – Where contact details are available, affected residents may be notified directly for rapid communication.

Communication with the Wider Community

For incidents that may affect a larger area, communication may include:

- Local newspaper notices
- Online updates
- Council notifications

Factors Determining the Level of Community Notification

The communication approach will depend on:

- Severity of the incident – Minor on-site incidents may require minimal notification, while large-scale pollution events will need immediate alerts.
- Type of pollutant – Airborne pollutants may require urgent notifications, whereas contained spills may need targeted communication.
- Affected environment – Whether the pollution impacts air, land, or water will determine the outreach strategy.

- Potential impact area – If pollution could spread beyond the site, broader notifications will be issued.
- Weather conditions – Wind speed and direction, rainfall, and other factors may influence pollutant spread and determine the urgency of notifications.
- Duration of impact – Temporary incidents may require brief notifications, while ongoing effects may need continuous updates.

5. Coordinating with Authorities and Notified Persons

In the event of a pollution incident, effective coordination with relevant authorities and key stakeholders is critical to ensuring a swift and effective response.

Procedures for Coordination:

- The Site Supervisor or Chief Warden is responsible for all communications with authorities.
- Once an incident has been reported, regular updates will be provided to the NSW EPA, Cowra Council, Fire and Rescue NSW, SafeWork NSW, and NSW Health as applicable.
- The Site Supervisor will liaise with external contractors if clean-up or specialist environmental remediation is required.
- Where required, updates will be communicated to affected neighbours via direct contact, door knocks, or letter drops, depending on the severity of the incident.
- If a major incident occurs that may impact public health or the environment, a public statement will be prepared and communicated through local media or council channels.

Communication Responsibilities:

- Site Supervisor – Primary point of contact for external communications.
- Chief Warden – Responsible for internal staff communications and evacuation coordination.
- Operations Manager – Provides updates to company management and coordinates internal reporting.

6. Revisions of the PIRMP

PIRMP Update Details				
Date of Update	Reason for Update	Details of Updates	Date Updated Version Was Uploaded to Website (if applicable)	Date of Completion
17/04/2025	Initial preparation	Initial preparation Original PIRMP prepared as part of the Civilcast Environmental Management Plan.	N/A	17/04/2025
01/10/2026	Annual review and update	PIRMP reviewed and updated to reflect Civilcast Pty Ltd, EPL No. 21909, current site operations, responsibilities, emergency response arrangements, document availability, training and testing requirements.	01/10/2026	01/10/2026